



SC DEPARTMENT of  
**ENVIRONMENTAL  
SERVICES**

## Monthly Construction Inspection Report — for Projects without BABA Requirements



SRF Project Number \_\_\_\_\_ Project Name \_\_\_\_\_

Sponsor Name \_\_\_\_\_

Contractor \_\_\_\_\_ Division \_\_\_\_\_

Payroll Contact \_\_\_\_\_ Phone/Email \_\_\_\_\_

Scheduled Construction Complete (%) \_\_\_\_\_ Actual Complete (%) \_\_\_\_\_

Inspection Month and Year \_\_\_\_\_ Inspection Number \_\_\_\_\_

Brief Description of Monthly Construction Activity:

Overall Project Performance (Deficiencies, Quality of Construction):

Comments and/or Recommendations:

Subcontractors On-site & Construction Type (if no subs on-site write "none")

Change Order Number	Date Submitted to SCDES	Date Approved by SCDES

The applicable Davis-Bacon wage determination(s), any wage conformance replies, and WH-1321 (Employee Rights Under Davis-Bacon) are posted on-site (and visible to workers).  Yes  No  No Workers On-site

Certified payrolls were submitted weekly and monitored for classifications, pay rates and overtime compensation.  Yes  No  No Workers On-site

After consultation with the contractor and to the best of my knowledge, all materials covered by American Iron and Steel (AIS) provisions and received at the site during the above referenced inspection month are in compliance with AIS requirements.  Yes  No  No AIS-covered Materials Received

\_\_\_\_\_  
Inspector's Signature Date

Submit by email to SCDES project manager or by mail to:  
State Revolving Fund Division, SCDES, 2600 Bull Street, Columbia, SC 29201

## Instructions – DES 3587

**PURPOSE:** The *Monthly Inspection Report—for Projects without BABA Requirements* is used to document compliance with the continuous inspection requirement that is required for all State Revolving Fund (SRF) construction projects. Additionally, the form addresses certain aspects of compliance with Davis-Bacon and American Iron and Steel requirements. The monthly inspection report is intended to accompany the SRF draw request – with a monthly inspection form for each month covered by the draw request.

**INSTRUCTIONS:** This form must be completed by the Project Inspector, designated by the Project Sponsor, for each month a project is under construction beginning with the date of the notice to proceed.

Enter the requested project information, fill out the narrative sections as applicable and enter subcontractors working on the project (for the current month only – if there are no subs on-site write “none”) and/or change order information (cumulative as space allows).

Check the applicable box(es) for the Davis-Bacon statement (check all that apply) and American Iron and Steel statement (check only one).

The correct Davis Bacon wage determination (WD) and the WH-1321 poster are required to be posted at the site of work where workers can see them daily. It is permissible to use a project wage sheet with one or more applicable WDs posted underneath. Be aware that the WD in the signed contract may not be the applicable WD where the determination(s) was/were administratively incorrect (wrong location, wrong construction type, wrong chronological version), or where the wage determination(s) were not “locked into” the contract through contract award within 90 days of bid opening (where the correct wages were included).

Certified payrolls must be submitted weekly. The Prime Contractor is responsible for the compliance of payrolls for themselves and all subcontractors. Payrolls must be monitored for classifications, pay rates and overtime compensation.

Compliance with American Iron and Steel (AIS) means that project-specific/material-specific certifications have been obtained (or are being actively sought) for products covered by the AIS requirement. Items that are not going to be permanently incorporated in the construction project do not need AIS certifications. Additionally, waivers may allow covered products to be exempt. All projects may employ the national “de minimis waiver.” More information about AIS can be found on EPA’s **State Revolving Fund American Iron and Steel (AIS) Requirement** webpage, <https://www.epa.gov/cwsrf/state-revolving-fund-american-iron-and-steel-ais-requirement>.

Sign the form. Include one or more Monthly Inspection Reports with each SRF draw request as needed to represent the time period included in the draw request.

**SCDES REVIEW AND FILING:** The SRF Division will use this form to document compliance with the continuous construction inspection requirement. The form will be kept in the Construction file for the named project and will be retained for three years following the final SRF disbursement to the project’s Sponsor - per Retention Schedule 15795.