



DMR General Instructions

1. Enter "*Permittee Name/ Mailing Address*" (and facility name/location if different), "*Permit Number*," and "*Discharge Number*" where indicated, unless preprinted on form. (A separate form is required for each discharge.)
2. Enter dates beginning and ending "*Monitoring Period*" covered by form where indicated, unless preprinted.
3. Enter "*Sample Measurement*" data for each parameter under "*Quantity*" and "*Quality*" as specified in permit. "*Average*," "*Maximum*" and "*Minimum*" are defined by the permit.
4. Under "*No Ex*" enter number of sample measurements during monitoring period that exceed maximum (and/or minimum or 7-day average as appropriate) permit requirement for each parameter. If none, enter "0".
5. Enter "*Frequency of Analysis*" as "*Sample Measurement*" (actual frequency of sampling and analysis used during monitoring period) (e.g. Enter "*Cont*" for continuous monitoring, "*1/7*" for one day per week, "*1/30*" for one day per month, "*1/90*" for one day per quarter, etc.).
6. Enter "*Sample Type*" as "*Sample Measurement*" (actual sample type used during monitoring period) (e.g. Enter "*Grab*" for individual sample, "*24HC*" for 24-hour composite, "*N/A*" for continuous monitoring, etc.).
7. Where violations of permit requirements are reported, attach a brief explanation to describe cause and corrective actions to be taken, and reference each violation by date.
8. If "no discharge" occurs during monitoring period, enter "No Discharge" across form in place of data entry.
9. Enter "*Name/Title of Principal Executive Officer*" with "*Signature of Principal Executive Officer or Authorized Agent*," "*Telephone Number*," and "*Date*" at bottom of form.
10. Mail original signed DMR to office and by date(s) specified in permit. Retain copy for your records.
11. More detailed instructions for use of this *Discharge Monitoring Report (DMR)* form may be obtained from Office(s) specified in permit.
12. "*Lab ID*": DHEC-EA laboratory identification number, not certificate number.

Legal Notice

This report is required by law (33 U.S.C. 1318; 40 C.F.R. 125.27). Failure to report or failure to report truthfully can result in civil penalties not to exceed \$10,000 per day of violation; or in criminal penalties not to exceed \$25,000 per day of violation, or by imprisonment for not more than one year, or both.