



# Asbestos – Abatement License Application (Contractor) – New

ePermitting

South Carolina Department of Health and Environmental Control

Healthy People. **Healthy Communities.**

# Course Objective

The purpose of this training video is for users to learn how to submit Asbestos – Abatement License Application (Contractor) – New applications online in ePermitting.

This is your home screen. To submit an application, click on 'Start New Form'. To locate the form you need, you can enter the form name, a description of the form, or choose the correct the program area. Choosing the Air -Asbestos Program area will return only Asbestos forms. We will explore the 'Abatement License Application Contractor - New' application.

**Start a New Form** Home Find and submit a new application or service request from this screen.

Welcome

Home

Notifications

**Start a New Form**

Form Name	Form Description	Program Area	
Asbestos - Abatement License Application (Contractor) - New	This is the application for a Contractor Abatement License to be issued to an Organization (not an individual).	Air - Asbestos	Begin Submission
Asbestos - Abatement License Application (Individual) - New	This is the application for a new Abatement License to be issued to an individual person.	Air - Asbestos	Begin Submission
Asbestos - Application for Instructor Approval	Application for Instructor Approval	Air - Asbestos	Begin Submission
Asbestos - Application for Training Course Approval - New	This is the application for new Training Course approval for a company.	Air - Asbestos	Begin Submission
Asbestos - Application Form for Group License - New	Application Form for Asbestos Group License	Air - Asbestos	Begin Submission
Asbestos - Project Application - Abatement License New	This application is used to notify renovation/abatement projects.	Air - Asbestos	Begin Submission
Asbestos - Project Application - Demolition License New	This application is used to notify regulated demolition projects.	Air - Asbestos	Begin Submission
Asbestos - Quarterly Report	Quarterly Report	Air - Asbestos	Begin Submission
Asbestos - Temporary Storage Containment Area License Application - New	This form is an application for a new Temporary Storage Containment Area License.	Air - Asbestos	Begin Submission

Fill in the organization name in 'New Organization Name' and click 'Begin Submission'.

The screenshot displays the DHEC Online Services ePermitting interface. A modal dialog box titled "Select Organization" is centered on the screen. The dialog contains the following text:

Please provide a name for the Organization before beginning your submission.

New Organization Name

John Doe Asbestos Organization

At the bottom of the dialog, there are two buttons: "Cancel" and "Begin Submission". A red arrow points to the "Begin Submission" button.

The background interface shows a sidebar with navigation options: "Home", "Notifications", and "Start a New Form". The main content area displays a list of application forms, including:

- Asbestos - Application for Instructor Approval
- Asbestos - Application for Training Course Approval - New
- Asbestos - Application Form for Group License - New
- Asbestos - Project Application - Abatement License New
- Asbestos - Project Application - Demolition License New
- Asbestos - Quarterly Report
- Asbestos - Temporary Storage Containment Area License

Each form entry includes a description and a "Begin Submission" button.

The form will appear. You can verify this by looking at the title of the form at the top. The form has instructions and contact information for the Asbestos program and the Department of Health and Environmental Control (DHEC).



## Asbestos - Abatement License Application (Contractor) - New



VERSION 1.1

### INSTRUCTIONS

To obtain this license, a company representative must possess a valid DHEC supervisor license affiliated with that company. *The license is valid for one year from the date the license is processed, providing that a valid supervisor license is maintained*

Issued to companies/individuals who will perform asbestos abatement projects

Do not mail cash

Use one application per applicant

No license will be issued until licensing fee has been paid

All contractors, facilities, supervisors, workers, air samplers, project designers, building inspectors, and management planners involved in either the inspection, design, air monitoring, in-place management, removal, cleanup, or other handling of regulated asbestos-containing materials must be licensed by DHEC in a discipline specific to their activity

All licenses are issued and restricted based on the training qualifications of the applicant

All DHEC personnel and contractor licensing is non-transferable

All DHEC licenses are valid for one year from the examination date on the training document, except for Contractors, Group, and Facility O & M licenses which may be valid for one year from the issue date on the license

### CONTACT INFORMATION

#### Main Address

Bureau of Air Quality  
Asbestos Section  
2600 Bull Street  
Columbia, SC 29201

#### Billing Address

SC DHEC  
Bureau of Financial Management  
PO Box 100103  
Columbia, SC 29202-3103

### CONTACTS

Phone : 803-898-4289

Click 'Begin Form Entry' to start the form electronically.  
**Tip:** Click 'Print Blank Form' to fill out the form on paper.

To obtain the license, a company representative must possess a valid DHEC supervisor license affiliated with that company. *The license is valid for one year from the date the license is processed, providing that a valid supervisor license is maintained*

Issued to companies/individuals who will perform asbestos abatement projects

Do not mail cash

Use one application per applicant

No license will be issued until licensing fee has been paid

All contractors, facilities, supervisors, workers, air samplers, project designers, building inspectors, and management planners involved in either the inspection, design, air monitoring, in-place management, removal, cleanup, or other handling of regulated asbestos-containing materials must be licensed by DHEC in a discipline specific to their activity

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DHEC is not responsible for reminding individuals to renew their license

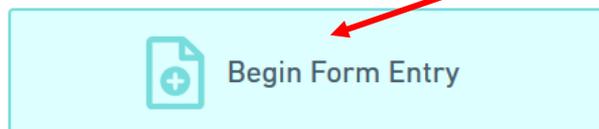
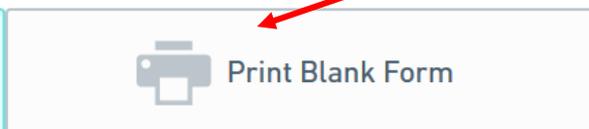
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This form has four sections which are laid out on the left side of the screen. Any question that has a red '\*' next to it is required and MUST be answered. On the right at the top of the form, there is a 'Save Progress' button to save your work. Underneath that button, is the 'Clear Section' button that will remove information from an entire section if needed. The first section of the form is 'Applicant Information'. Choose 'Contractor' as the type of license you are applying for. Fill out the organization name, phone number, email and address. **Tip: The 'Next Section' button will be at the bottom of each section. Click the button to proceed.**

- Applicant Information
- Contractor License Information
- Review
- Certify & Submit

## Applicant Information

CLEAR SECTION

Provide valid contact information for the applicant.

This contact will become the Permittee of the issued permit should this application be approved.

### Type of License

Contractor

### Applicant

Contact Auto-fill

Organization Name  
John Doe Asbestos Organization

Phone Number  
803-555-0133    Ext.

Email  
JDAO@test.com

Address Line 1  
133 Bull Street

Address Line 2  
Suite 122

The next section is 'Contractor License'.  
Fill out the federal ID number, company contact person and supervisor information.

 ePermitting DHEC Online Services

EXIT FORM to Home

**Asbestos - Abatement License Application (Contractor) - New** ?  
Submission HNY-0D64-TH803 Revision 1 Form Version 1.1

Default Fee \$100.00

Last saved 2 minutes ago  
 SAVE PROGRESS

Applicant Information

Contractor License Information

Review

Certify & Submit

PREVIOUS SECTION  
Applicant Information

**Contractor License Information** CLEAR SECTION

**Federal ID Number**  
007

**Company Contact Person**

Contact Auto-fill

First Name: Johnny Middle Name: Lee Last Name: Doe

Phone Number: 803-555-0137 Ext.: 3420

Email: JLD@test.com

**Representative Supervisor**

This is the 'Review' section where you must review, correct and make changes to the application before submitting it. You also have an opportunity to print a copy of the form. You must scroll through and review the entire form before moving to the next section.



EXIT FORM  
to Home

## Asbestos - Abatement License Application (Contractor) - New ?

Submission HNY-OD64-TH803 Revision 1 Form Version 1.1

Default Fee  
\$100.00

Last saved a few seconds ago



SAVE PROGRESS



Applicant  
Information



Contractor License  
Information



Review



Certify & Submit

## Review

This step allows you to review the form to confirm the form is populated completely and accurately, prior to certification and submission.

### APPLICANT INFORMATION

Provide valid contact information for the applicant.

This contact will become the Permittee of the issued permit should this application be approved.

#### Type of License

Contractor

#### Applicant

##### Organization Name

John Doe Asbestos Organization

##### Phone Number Ext.

803-555-0133 None Specified

##### Email

JDAO@test.com

133 Bull Street

Suite 133

Columbia SC 29229

This is the 'Certify and Submit' section. Please read through this section before submitting the form. Once you are ready, click the 'Submit Form' button to submit the form to DHEC. You can also click the 'Save and Exit' button if needed.

 **ePermitting** DHEC Online Services

[EXIT FORM to Home](#)

**Asbestos - Abatement License Application (Contractor) - New** ?  
Submission HNY-0D64-TH803 Revision 1 Form Version 1.1

Default Fee  
**\$100.00**

Last saved a few seconds ago  
 **SAVE PROGRESS**

 **Applicant Information**

 **Contractor License Information**

 **Review**

 **Certify & Submit**

 **PREVIOUS SECTION Review**

## Certify & Submit

This step allows you to certify the form as complete and accurate and to submit the form to DHEC for review and processing. At the time of submission, it will be transmitted to DHEC and it will become part of the public record.

I hereby acknowledge that I have read and understand this application and hereby swear of affirm that the content of this application are true and correct to the best of my belief and knowledge. I acknowledge that I will be subject to the penalties for perjury for false statements contained in this application.

 **FINALIZE SUBMISSION**  
Submit Form

 **FINISH LATER**  
Save and Exit

This screen verifies that your application has been received by DHEC. At this time, your payment is required. You have the option of paying your fees online or by mail. Please see the Paying Invoices Online or by Mail training(s) for assistance.



## Submission Received

### Asbestos - Abatement License Application (Contractor) - New

03/04/2020 Submission HNY-0D64-TH803 Revision 1 Form Version 1.1

AWAITING PAYMENT

Your submission was successfully submitted. It is recommended that you print and retain a copy of your submission receipt for this transaction using the [Print Confirmation](#) feature.

### Payment Required to Complete Submission

Payment must be received before your submission can be processed.

#### Submission Fees

Default Fee ..... \$100.00

**Total Due \$100.00**

Pay Online

Pay by Mail



FINALIZE SUBMISSION  
Submit Form



FINISH LATER  
Save and Exit



South Carolina Department of Health and Environmental Control  
Healthy People. Healthy Communities.

# CONTACT US

[ePermittinghelp@dhec.sc.gov](mailto:ePermittinghelp@dhec.sc.gov)

## Stay Connected

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